



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2017-09-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
EE-17.

TITLE:
Recommendation for Renewal and Additional Spend Authority -17-057E - Lexmark Toner

REQUESTED ACTION:
Approve the renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: October 19, 2016 through October 18, 2018, 2 Years; User Department: District-wide; Additional requested amount \$175,000; New Award Amount: \$1,475,000; Awarded Vendor: The Office Pal, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
This request is to approve the recommendation to renew ITB 17-057E - Lexmark Toners & Supplies for a one (1) year contract from October 19, 2017 through October 18, 2019, and increase the spending authority to accommodate the additional year requested from \$1,300,000 to \$1,475,000. All toners and supplies for the standard Lexmark printers are approved by the District Standards Committee. A copy of the ITB document are available online at: http://www.broward.k12.fl.us/supply/agenda/17-057E_LexmarkToner&Supplies.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$175,000. The contract award amount was for \$1,300,000. The request is to increase the spending authority by \$175,000, bringing the new contract value to \$1,475,000. The funding source will come from the various department and schools operating budgets. The financial impact represents an estimated contract value; however, will not exceed the contract amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Vendor Renewal Letter

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Tony Hunter	Phone: 754-321-0400
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Electronic Signature

Approved In Open Board Meeting On: _____

By: _____
School Board Chair